

## Setting Your Personal Ranger System for a Shotgun Event

**Pre-setup** – done anytime prior to the outing. Try to complete this step prior to one hour before your event to be sure you are prepared in advance.

1. Make sure you have a baseline configured for a shotgun or have identified an existing baseline for use during a shotgun at your facility.
2. Make sure you don't have extra time at the turn like you may have in your standard baselines.
3. Hotsync your new baseline if it's not on the Palm Pilot yet.

**Setup** – typically done once all carts are staged for the event.

1. Select "Normal Start" on the Main menu of the Palm Pilot.
2. Select the desired baseline.
3. Set the start time for the outing. You can do this hours in advance to make the execution of the outing even smoother. However, setting the start time 10 hours or more in advance will look strange on the time side of the display during the countdown. You can set it more than 12 hours in advance if needed. The Personal Ranger software will maintain the relationship between the actual time of day and the start time for the shotgun event.
4. Select "Start Timer" for the "A" group starting on the first tee.
5. Change the start hole to the start hole for the next cart in the line and repeat #4.
6. We recommend you start your Personal Rangers for all the "A" groups first.
7. Then change the start time to approximately 8 minutes after the shotgun start time and repeat 4 and 5 for all the B groups.

**Adjust Timer** - Modify the start time if running behind or ahead of schedule

1. In the event that the shotgun outing is running behind or ahead of schedule, you can easily adjust the time on all of the carts with one quick trip down the line of carts.
2. Select "Adjust Timer" on the Main menu of the Palm Pilot.
3. Set the number of minutes you wish using the up/down arrow\*.
4. Select "Send Adjustment" for the first cart and move to the next. There's no need to do anything different on the A and B groups. They will all be adjusted equally.

\* To determine how to set the adjustment, think of the outing start time as the zero point on a time line with the countdown as the negative or left side of the timeline and the actual time elapsed as the positive or right side of the timeline. If you are sending an adjustment to delay the start of the outing, you will want to use a negative number of minutes in order to move further to the left of the actual start time. Likewise, if you are running ahead of schedule, use a positive adjustment to get closer to the actual start time.